

**MADHYA PRADESH STATE JUDICIAL ACADEMY,
JABALPUR**

Special Programme for Advocates/ Advocate Clerks e-Court
Programme at District Headquarters (ECT_4_2024) (Online)

27.01.2024

Schedule

Duration	Topic	Resource person
11.00AM– 11.05AM	➤ Opening remarks	Director, MPSJA
11.05AM– 11.15AM	➤ Overview of e-Courts project Introduction about e-Committee ➤ Role of Advocate as a Game Changer Key take away of this training ➤ e-Courts project getting Digital India Award, 2020	Shri Manish Sharma Faculty Member (JR. I), MPSJA
11.15AM–12.15PM	➤ Electronic Case Management Tools for Advocates ➤ e-Courts and e-Committee related Websites ➤ Cause list/Judgments/Orders/Case Status ➤ Automatic receipt of SMS and e-Mail on Court listing, SMS Push & Pull services ➤ Service Delivery in Court Complexes: ➤ e-Sewa Kendra Kiosks Digital display boards Other e-Services: ➤ Online certified copies	Dr. Swati Chouhan II Civil Judge, Junior Division, Shajapur
12.15PM–01.00PM	➤ e-Courts services mobile app for Advocates Case Management: Get Case status/cause list/orders My Cases/Export And Import QR scan option and its utility for Advocates	Shri Mohit Madhav, Civil Judge, Junior Division, Nalkheda, Dist. Agar
01.00PM–01.15PM	TEA BREAK	

01.15PM–01.45PM	<ul style="list-style-type: none"> ➤ Virtual courts – Payment of online fine ➤ e-Payment portal of Court fee, Fine, Civil deposits. ➤ NSTEP - National Service and Tracking of Electronic Processes 	Smt. Anupriya Parashar Tripathi, I Additional Judge To I Civil Judge, Senior Division, Vidisha
01.45PM–02.30PM	<ul style="list-style-type: none"> ➤ E-Filing - The digital online filing process <li style="padding-left: 20px;">Registration of Advocate in e-Filing website <li style="padding-left: 20px;">Steps to e-File a case <li style="padding-left: 20px;">Advantages of e-Filing <li style="padding-left: 20px;">Case portfolio management <li style="padding-left: 20px;">Know the case status any time ➤ How to scan the document and make PDF ➤ Making Accessible PDF ➤ Uploading documents 	Shri Devrath Singh Deputy Director, MPSJA
02.30 PM–03.00PM	<ul style="list-style-type: none"> ➤ How to appear in Video Conferencing ➤ Help desk for Advocates ➤ Help Manuals & Videos in Regional Languages 	Shri Krishna Agrawal VII th Civil Judge, Senior Division, Ratlam

Director
MPSJA

Please click the below link for join us.

<https://www.youtube.com/watch?v=MJ-LdSBnoE>